

# BEYOGLU EYE JOURNAL

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Volume 8 Issue 4 Year 2023



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> Yayın Turu: Uluslararası Sureli Basım Tarihi: December 2023 Basım: Yıldırım Matbaacılık, İstanbul Tel: +90 212 629 80 37



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# Aim and Scope

The BEYOGLU EYE JOURNAL is an international periodical published triannually based on independent, unbiased, double-blinded and peer-review principles. Four issues are released every year in March, June, September, and December. The language of publication is English.

The BEYOGLU EYE JOURNAL aims to publish qualified and original clinical, experimental and basic research on ophthalmology at the international level. The journal's scope also covers editorial comments, reviews of innovations in medical education and practice, case reports, scientific letters, educational articles, letters to the editor, articles on publication ethics, technical notes, and reviews.

The target readership includes academic members, specialists, residents, and general practitioners working in the field of ophthalmology.

The editorial and publication processes of the journal are conducted in accordance with the guidelines of the International Committee of Medical Journal Editors (ICMJE), the World Association of Medical Editors (WAME), the Council of Science Editors (CSE), the European Association of Science Editors (EASE), and the Committee on Publication Ethics (COPE).

Beyoglu Eye Journal is indexed in TUBITAK TR Index (2016), Turk Medline (2017), Turkiye Citation Index (2017), EBSCO (2018), PubMed (2019), PubMed Central (2019), ProQuest (2020), DOAJ (2020), Scope Database (2021), Scopus (January 2023) and GALE (June 2023).

It is the goal of the BEYOGLU EYE JOURNAL to be indexed in the Web of Science, SCI-Expended, PubMed, Index Medicus.

The requirements for submission of manuscripts and detailed information about the evaluation process are available in the published journal and also as 'Instructions for Authors' on the website (www.beyoglueye.com).

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#### Submission of Manuscripts

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It is the responsibility of the authors to ensure that the English used in their manuscript is correct, both grammatically and stylistically, before submission.

Beyoglu Eye Journal strives to publish papers of high quality regarding clinical research, epidemiology, anatomy, biophysics, biochemistry, developmental biology, microbiology, and immunology related to the eye and vision.

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#### Fees

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Authors who wish to contribute a review should first contact one of the editors-in-chief, Muhittin Taskapili (mutaskapili@gmail.com).

The journal accepts letters (not to exceed 750 words) only if they concern articles already published in Beyoglu Eye Journal. (max 2 authors)

Announcements of forthcoming meetings, courses, etc., may be published. The editors will also consider special issues containing papers on topics of focus or from a conference.

Each manuscript must be accompanied by a statement indicating that it has not been published elsewhere and that it has not been submitted simultaneously for publication elsewhere. Beyoglu Eye Journal follows the guidelines of the International Committee of Medical Journal Editors, which generally prohibits duplicate publication (http://www.icmje.org/). It is also the responsibility of the lead or corresponding author to indicate on the manuscript title page whether a commercial relationship existed in the form of financial support or personal financial interest. Financial support includes support from a for-profit company in the form of research funding.

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Set your document as A4 paper, use double line spacing, Times font size 12, number all pages, do not justify the right margin, and do not use line numbers. Save your manuscript as a Word document (.doc, .docx, or previous).

Structure your manuscript file as follows: Title page, Abstract and key words, Text, Acknowledgments, References, Tables, Figure legends.

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- Short title (max 75 characters, including letters and spaces).
- All authors listed as first name, initials, and last name (i.e., Zeynep Alkin, MD) with highest academic or medical degree first.
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Abstract. A structured abstract of no more than 350 words is to be provided, divided into the following sections: Objectives, Methods, Results, and Conclusion. Avoid abbreviations, diagrams, and reference to the text in the abstract. At least three and maximum of six key words should be identified for indexing. List the key words beneath the abstract in alphabetical order. Use terms from the Medical Subject Headings list from Index Medicus whenever possible. A library of terms is available at http://www.nlm.nih. gov/mesh/meshhome.html.

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# **Ethics and Policies**

#### **Ethical Responsibilities and Policies**

#### **Publication Ethics**

The Beyoglu Eye Journal applies standards throughout the publication process to further our goal of sharing high-quality, objective, reliable, and useful information. We implement these processes to ensure appropriate support for our authors and their institutions, as well as our readers. It is crucial that all of the stakeholders in the process (authors, readers and researchers, publishers, reviewers, and editors) comply with ethical principles.

The Beyoglu Eye Journal is an open access publication and follows the guidelines and policies published by the Committee on Publication Ethics (COPE) (https://publicationethics.org). We expect all participants to observe the ethical responsibilities presented below.

#### **Author's Responsibilities**

- Studies submitted for publication must be original works of the author. References to other studies must be cited and/or quoted completely and accurately;
- Only those who provide a substantial intellectual contribution to the content of the work may be cited as an author. Other contributors may be recognized with acknowledgements at the conclusion of the article;
- Competing interests or relationships that may constitute a conflict of interest must be declared and explained in all studies submitted for publication;
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- Raw data used in the article must be available and may be requested from the author(s) within the framework of the evaluation process;
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- Changes in authorship designation (such as adding authors, changing the printed order of the authors, removing an author) once the evaluation process has begun will not be accepted in order to protect all parties involved.

#### **Editor's Role and Responsibilities**

#### **General Duties**

The editor is responsible for everything published in the journal. In the context of this responsibility, editors have the following duties and obligations:

- Endeavor to meet the needs of readers and authors;
- Maintain continuous development to improve the quality of the journal;
- Consistently work to ensure quality;
- Support freedom of thought;
- Ensure academic integrity;
- Prevent business needs from compromising intellectual and ethical standards;
- Demonstrate clarity and transparency with any necessary corrections or explanations.

#### **Reader Relationship**

The editor is to make publication decisions based on expectations of suitable and desirable material. Studies accepted for publication must be original contributions that benefit the reader, researcher, practitioner, and the literature. In addition, editors are obliged to take into account feedback from readers, researchers, and practitioners, and to provide an informative response. Readers will also be informed of any funding provided to support published research.

#### **Author Relationship**

- The decision to accept an article is to be based on the importance, original value, validity, and clarity of expression of the work, and the goals and objectives of the journal;
- Studies accepted for evaluation and publication will not be withdrawn unless serious problems are identified;
- The editor will not disregard positive reviewer comments unless there is a serious problem with the study;
- New editors will not change publishing decisions made by previous editor(s) unless there is a serious problem;
- A description of the submission and evaluation process is publicly available;
- Authors are provided with descriptive and informative feedback.

#### **Reviewer Relationship**

- Reviewers are to be selected according to the subject of the study;
- Information and guidance for the evaluation phase is provided;
- Any conflicts of interest between authors and reviewers will be disclosed and managed appropriately;
- Reviewer identity is to be kept confidential to preserve a blind review process;
- Reviewers are to evaluate the study using unbiased, scientific, and constructive comments. Unkind or unscientific commentary will not be permitted;
- Reviewers will be evaluated using criteria such as timely response and quality of observations;
- The pool of reviewers is to be assessed and supplemented regularly to ensure a broad scope of expertise.

#### Editorial Board Relationship

The editor works with the members of the editorial board to ensure that they are familiar with journal policies and developments in regular meetings and announcements, and will provide training for new members and assistance to board members during their tenure in their role as a supporter of the journal.

- Editorial board members must be qualified and able to contribute to the journal;
- Members of the editorial board must evaluate studies impartially and independently;
- Editorial board members with the appropriate expertise will be given the opportunity to evaluate suitable articles;
- The editor will maintain regular contact with the editorial board and hold regular meetings regarding the development of editorial policies and other aspects of journal management.

#### Relations with the Owner of the Journal and the Publisher

The relationship between the editors and the publisher/journal owner is based on the principle of editorial independence and stipulated by contract.

#### **Editorial and Blind Review Processes**

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#### **Quality Assurance**

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The editor is obliged to ensure the protection of personal data related to subjects or images included in published work. Explicit documented consent of the individuals referenced in the research is required before the study will be accepted. The editors is also responsible for protecting the individual data of authors, reviewers, and readers.

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The editor is required to ensure that human and animal rights were protected in the studies submitted for publication.

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The editor must take action against any allegations of possible misconduct. In addition to conducting a rigorous and objective investigation of complaints, the editor is expected to share the findings and conclusions.

#### **Maintaining Academic Publication Integrity**

The editor is expected to ensure that any errors, inconsistencies, or misleading statements are corrected quickly and appropriately acknowledged.

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The editor is obliged to protect intellectual property and to defend the rights of the journal and author(s). In addition, the editor is to take the necessary measures to prevent any violation of the intellectual property rights of others in journal publications.

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